

ICD-10 Revenue Cycle & Operational Readiness

16 days to go to October 1st, 2015

Agenda

- New and Updated Operating Guidance
 - Recurring services registration
 - RQi
 - Clinic coding & billing
 - Code conversion
- WIP Reduction Activities
- ICD-10 Support Center
 - Contact information
 - Current status
 - Calendar of operating hours
 - ICD-10 AnTENna website
 - Code conversion tool
- Reminders
- Appendices
 - Industry & Payer Readiness
 - Financial clearance guidance
 - Medicare part B coding & billing guidance
 - Updates and Pre-implementation readiness tasks using NYP applications

Implementation Guidance: Recurring service registration - DRAFT

- Effective for calendar date September 1, 2015 and for dates of service beginning October 1, 2015, it
 is expected that all recurring services areas initiate <u>at least one visit record</u> with to reflect October
 dates of service for their respective and currently treated patients in the Hospital's Eagle registration
 and billing system.
- The first October visit record must be assigned an appropriate ICD-10 code based on the patient's documented condition in order to bill. ICD-9 codes will result in billing errors that require immediate correction.
- Effective September 1, 2015 or as reasonably executed by Information Technology Services, existing and open registrations for recurring service areas shall be "auto-closed" with a termination date of September 30, 3015.
- IF Patients who have been treated with recurring services in September 2015 and continue to be treated for the same condition in October 2015, it shall be considered an acceptable practice to convert the ICD-9 diagnosis codes recorded and billed on September 2015 dates of service to the applicable and equivalent ICD-10 diagnosis codes for the October dates of service.
- In the event that appointments for dates of service on or after October 1, 2015 have resulted in 'previsits' on existing registrations, such pre-visits will need to be deleted from the existing registration and assigned to a new registration to be established for visits with dates of service on or after October 1.
 October 1.

Implementation Guidance: RQi edit correction

- Currently there are 9 different rules in RQi that are driven by ICD-9 codes. These rules will be adjusted to include ICD-10:
 - Accident record for Labor Assessment
 - Accident Record Missing (Dx code 800-848)
 - Accident Record Missing (Dx code 850-854)
 - Accident Record Missing (Dx code 860-887)
 - Accident Record Missing (Dx code 900-910)
 - Sliding Scale Missing (B.M.T.)
 - Medicare as Primary can not have an ICD-9 (DX) code that starts with a V
- Currently we are testing one rule in RQi:
 - Invalid Dx code ICD-10 codes must start with an alpha not numeric
- WIP errors will be monitored after ICD-10 go live to see if any new RQi rules need to be created.

Implementation Guidance: Clinic Billing - DRAFT

- **Scenario**: A Medicare patient comes to a clinic for a visit in September. Ancillary services are ordered that occur in October. The clinic is billed out under ICD-9 but the ancillaries will need to get billed under ICD-10.
- **Impact:** Encounters with ancillary services posted with dates of service of October 1, 2015 and after will remain unbilled until ICD-10 codes are assigned to the clinic encounter.
- **Solution:** Turn dual coding on in production for both Epic:Eagle (East Campus) and Allscripts SCM: Eagle (Superbill West Campus)
- **Reporting & Monitoring**: Identify September 2015 Medicare clinic visits with ICD-9 codes only for potential conversion

Implementation Guidance: Code Conversion

• Devices that are generally eligible for code conversion activities typically include:

- Reports
- Data extracts
- · Clinical orders and plans of care
- Referrals and appointments for clinical services
- Technology application-specific tables, dictionaries, or functionality that is designed to represent or use a specific sub-set of the overall ICD-9 and ICD-10 code set.
- Forms, documents, and other data capture vehicles that currently include ICD-9 diagnosis codes

Steps in the code conversion process

- Presentation of the device and diagnostic element(s) to be converted.
- Diagnostic elements converted to ICD-10 equivalents.
- Conversion presented to business/operational/clinical owner for review and approval.
- Approved conversion presented to technical owner for update or replacement.
- Device tested (as applicable) with new ICD-10 elements.
- Device placed into production.

Caveats, exceptions, and assumptions

- Code criteria shall be presented in an acceptable format for conversion (e.g. spreadsheet).
- Business owner and/or ITS point of contact are responsible to validate the efficacy of the deliverable's content prior to submission. Invalid code criteria **shall not** be converted.
- Code criteria defined by external agencies <u>shall not</u> be converted by PMO.
- Device owner is responsible for approving the code conversion prior to re-programming.
- It is at the IT point of contact's discretion as to how to best update converted devices.
- Business owner is responsible for the redesign of forms, documents, and other "hard" data capture vehicles for which replacement ICD-10 codes have been provided.
- Effective October 1, patients presenting with referrals containing ICD-9 and/or narrative diagnoses may be scanned and e-mailed to the ICD-10 Support Center for conversion.



WIP Reduction - Current State

Goals

- Simplify the process. Eliminating ICD-9 based WIP allows sites and staff to concentrate on ICD-10 WIP
- Create a financial buffer. Accelerating cash reduces risk of payer readiness after October 1.

Bi-Campus Age Categories (DOS) ¹								
		(0-13 days)	(14-29 days)	(30-59 days)	(60-179 days)	180-365 days	366+ days	Grand Total
	Total #	2 222	4 00=	2 242		2.40=		42.22
As of	cases	2,306	4,687	3,813	5,932	2,467	792	19,997
9.05.2015	Total \$							
	balance	\$69,060,679	\$29,051,859	\$13,725,177	\$18,127,172	\$5,923,482	\$4,298,887	\$140,187,256
	Total #							
As of	cases	2,295	4,881	3,640	6,120	2,531	757	20,224
9.12.2015	Total \$							
	balance	\$67,897,481	\$32,324,296	\$13,581,543	\$15,641,552	\$6,613,776	\$4,241,254	\$140,299,901
		Under	30 days		30	days and over		
Total # cases 7,176				Total # ca	nses 13,0)48		
	Total \$ balance \$100,221,777				Total \$ ba	alance \$40,07	8,124	



¹Source: Aeos. Includes: Allen, ACN, Cornell Hospital, Lower Manhattan Hospital, Milstein ,MSCHONY ,Payne Whitney Manhattan, Payne Whitney Westchester.

ICD-10 Support Center

 ICD-10 Support Center will be available beginning <u>September 28, 2015</u> to assist with operational inquiries related to ICD-10 implementation and coordinating with the IT Help desk for ICD-10 technical related issues.

Telephone Hotline

646-'NYP'-9210 (646-697-9210)

Email

icd-10help@nyp.org

Website

ICD-10 AnTENna

ICD-10 Support Center- Current Status

Logistics

Rooms-Secured (Rm 325:10 PCs, Rm 365: 5PCs)
Voip Phones-Secured (Rm 325:7, Rm 365:5)
Phone line-Secured (646-697-9210)
Assess Command Center PCs Pending
Assess Application Usability Pending
Expand ICD-10Help@nyp.org Listserv Pending

Reporting/Monitoring

10 Reports Requested from Eagle/RH
WIP Monitoring Tool Identified
Mechanism for Monitoring High Risk Edits Pending
Reporting Assignments Developed
Report Schedule Pending

Service Desk Interface

Service Now Training Scheduled
After-Hours Protocol Shared with Help Desk
V-mail to E-mail Feature provided by Help Desk
Service Desk Adding Temps for Support
Service Desk Developing ICD-10 Flag
Service Desk Admins to identify Application Owners

Issues Management

Draft Issues Tracker Developed
Reconciliation and Assessment Process Pending
Process for resolving and closing issues Pending
On-site Assignments Pending
Trainings Scheduled for basic troubleshooting
Outlook Form Developed

ICD-10 Support Center- Calendar of Key Dates

	20	21 Training	22	Training	23		24	Training	25	26	
		-Structure/Schedule	-Code	Conversion Tools			-Repo	orting			
		-Team Communication	-Navig	ating Core Applications			-Reco	onciliations			
		-Issues Management/Workflows	-Guida	nce Document Review			-Forn	ns/Reports to be converted			
SEPT		-Scripts Fielding Phone Calls									
JEI I	27	28	29	Support Center Hours	30	Support Center Hours	1		2 Support Center Hours	3	Support Center Hours
		SUPPORT CENTER GO LIVE 9AM-5PM		9AM-5PM		9AM-5PM		ICD-10 GO LIVE 6AM-10PM	6AM-10PM		8AM-4PM
		57 till 57 til						· · · · · · · · · · · · · · · · · · ·			
	4 Support Center Hours	5 Support Center Hours	6	IP CLAIMS DROP	7	Support Center Hours	8	Support Center Hours	9 Support Center Hours	10	Support Center Hours
	8AM-4PM	6AM-10PM		6AM-10PM		6AM-10PM		6AM-10PM	6AM-10PM		8AM-4PM
ост.	11 Support Center Hours	12 OP CLAIMS DROP	13	Support Center Hours	14	Support Center Hours	15	Support Center Hours	16 Support Center Hours	17	RECURRING
	8AM-4PM	6AM-10PM		6AM-10PM		6AM-10PM		6AM-10PM	6AM-10PM		SERVICES (SEPT D.O.S) CLAIMS
											DROP
											8AM-4PM

- Support Center Activities:
 - Issues Management
 - Onsite Assistance
 - Transition Monitoring/Reporting
 - Documentation Assistance
 - Code Conversion



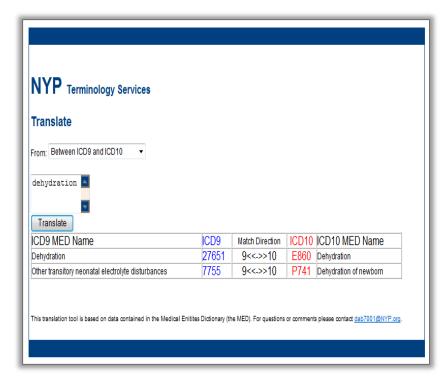
ICD-10 AnTENna

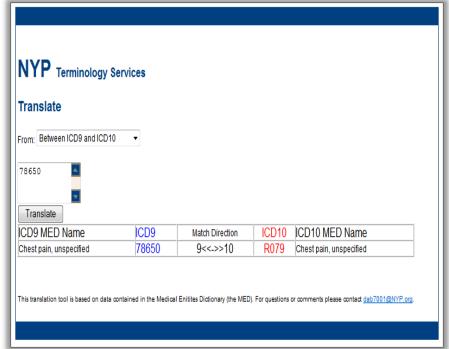
- Website url: http://nyplearningcenter.org/apps/eLearning/cms/icd10/
- Home page link will include updates based on daily calls.
- Support Center link located in upper right hand corner of page will include operating guidance, training aids, and issues log



Code Conversion Tool

- Located on ICD-10 AnTENna website
- GEMs based code conversion tool
- Code lookup by ICD-9 code (include or exclude decimal) description
- Coding of encounters continues to be based on the documentation provided in the patient's medical record.







Reminders

- Forward reports, forms, documents and other items requiring code conversion to Christine Valentin at valenti@nyp.org.
- Focus pre-implementation readiness on <u>WIP reduction activities</u> and <u>communicating with</u>
 <u>physicians</u> and other clinical providers about operational guidance and how it may impact orders,
 patient look ups, etc.
- Remind providers of the documentation assistance tools available to them in SCM (ICDx), EPIC (Diagnosis Calculator), and Crown (???)
- Have staff watch ICD-10 organizational awareness video, "ICD-10: A New Language for Healthcare" on their transcripts in the NYP Learning Center.
- ICD-10 is date of service/date of discharge sensitive.
- DO NOT enter decimal points when entering ICD-10 codes in Eagle
- E-mail inquiries to ICD-10Help@nyp.org.

Appendices

- Medicare & Medicaid readiness & billing guidance
- Contracted payer authorization requirements
- Implementation guidance for Medicare part B coding & billing
- Updates and Pre-implementation readiness tasks using NYP applications
 - Soarian Scheduling
 - OR Manager
 - Eagle Gold & Mainframe
 - Sunrise Record Manager (SRM)
 - Crown & Imagecast
 - Sunrise Clinical Manager (SCM)

Industry and payer readiness

Medicare readiness

- Three end-to-end testing periods covering 2700 providers and clearinghouses and 67,000 claims produced 87%
 88% acceptance rate with less than 2% of claims being rejected due to invalid ICD-10 submissions. Other errors related to byproduct of testing environment, invalid submission of ICD-9 codes, and negative testing.
- All National & Local Coverage Determinations updated to accommodate ICD-10 codes
- Medicare inpatients with part B coverage only and whose admission spans the September/October timeframe must be split billed.

Medicaid readiness

- If the claim is for Clinic APG Episode of Care or CHHA Episodic services with multiple dates of service where the through date is on or after October 1, 2015, the claim must be coded as ICD-10 for **all dates of service** even if the episode started before October 1, 2015. If the provider chooses to split an APG claim, the ICD-10 claim could fail with edit 2081 All APG Lines Paid Zero
- Non-DRG claims (except for psychiatric claims, discussed in FAQ ICD13) need to be split billed. Claims with dates of service prior to 10/1/2015 must contain ICD-9 codes and claims for dates of service on or after 10/1/2015 must contain ICD-10 codes. If the non DRG claim will be interim billed with no discharge date and the end date of service is on or after October 1, 2015, the coding must be ICD-10.
- An Inpatient claim for Psychiatric services should be coded according to the discharge date. If the discharge date is on or after October 1, 2015, the diagnosis and procedure codes must be ICD-10, regardless of the date of admission.
- Medicaid plans in California, Louisiana, Maryland, and Montana have received approval from CMS to use an ICD-10 to ICD-9 crosswalk to process claims for an undetermined amount of time until such states technologies and processing systems are fully compliant.



Payer Authorization Requirements

Plan	Accepting Preauths in ICD 10 Starting	S=10.4 2015 Coding for Auth Dogurod	Preauths for Admission/Amb Surg < 10.1.2015 & Unknown Discharge Date—Coding for Auth Required	Long Term OP—Coding for Auth Required for Auths called in before 10-1-2015 for services occurring both before and after 10-1-2015
1199	7.1.2015	ICD10	ICD 9 auth Valid for entire Stay	ICD 9 auth Valid for entire service episode
Aetna	7.1.2015	ICD10	ICD 9 auth Valid for entire Stay	ICD 9 auth Valid for entire service episode
Affinity	9.1.2015	ICD10	ICD 9 auth Valid for entire Stay	ICD 9 auth Valid for entire service episode
Amerigroup	6.1.2015	ICD10	ICD 9 auth Valid for entire Stay	ICD 9 auth Valid for entire service episode
Amidacare	6.1.2015	ICD10	ICD 9 auth Valid for entire Stay	ICD 9 auth Valid for entire service episode
Cigna	7.1.2015	ICD10	ICD 9 auth Valid for entire Stay	ICD 9 auth Valid for entire service episode
Elderplan	10.1.2015	ICD9 codes for auth if request made before 10.1.2015, IC10 if made on or after 10.1.2015	ICD9 codes for auth if request made before 10.1.2015, IC10 if made on or after 10.1.2015	ICD9 codes for auth if request made before 10.1.2015, IC10 if made on or after 10.1.2015
Emblem	10.1.2015	ICD9 codes for auth if request made before 10.1.2015, IC10 if made on or after 10.1.2015	ICD9 codes for auth if request made before 10.1.2015, IC10 if made on or after 10.1.2015	ICD9 codes for auth if request made before 10.1.2015, IC10 if made on or after 10.1.2015
Empire	6.1.2015	ICD10	ICD 9 auth Valid for entire Stay	ICD 9 auth Valid for entire service episode
Fidelis	Pending	Pending	Pending	Pending
HealthFirst	9.1.2015	ICD10	ICD 9 auth Valid for entire Stay	ICD 9 auth Valid for entire service episode
Hudson MVP	7.1.2015	ICD10	ICD 9 auth Valid for entire Stay	ICD 9 auth Valid for entire service episode
Magnacare	9.1.2015	ICD10	ICD 9 auth Valid for entire Stay	ICD 9 auth Valid for entire service episode
Multiplan	Repricer Ready to Accept though plans may not be	Repricer Ready to Accept though plans may not be	Repricer Ready to Accept though plans may not be	Repricer Ready to Accept though plans may not be
United	10.1.2015	ICD9 codes for auth if request made before 10.1.2015, IC10 if made on or after 10.1.2015	ICD9 codes for auth if request made before 10.1.2015, IC10 if made on or after 10.1.2015	ICD9 codes for auth if request made before 10.1.2015, IC10 if made on or after 10.1.2015
VNSNY Choice	8.1.2015	ICD10	ICD 9 auth Valid for entire Stay	ICD9 codes for auth if service will occur before before 10.1.2015, IC10 if services occur on or after 10.1.2015. For extended services
Wellcare	7.15.2015	ICD10	ICD 9 auth Valid for entire Stay	ICD 9 auth Valid for entire service episode

Operating Guidance: Financial Clearance

	Scheduled/	Requirement for Financial Clearance Activities						
Туре	Unscheduled	On or after October 1st	Prior to October 1st					
Inpatient	Scheduled (Elective)	ICD-10 diagnosis code	For Admissions between September 23, 2015 and September 30, 2015 departments are expected to secure both an ICD-9 and ICD-10 diagnosis codes.					
Inpatient	Unscheduled (Emergent)	ICD-10 diagnosis code	For Admissions between September 23, 2015 and September 30, 2015 departments are expected to secure both an ICD-9 and ICD-10 diagnosis codes.					
Ambulatory Surgery	Scheduled (Elective)	ICD-10 diagnosis code	For Ambulatory surgery procedures performed on September 30 , 2015 departments are expected to secure both an ICD-9 and ICD-10 diagnosis codes.					
Ambulatory Surgery	Unscheduled (Emergent)	ICD-10 diagnosis code	For Ambulatory surgery procedures performed on September 30 , 2015 departments are expected to secure both an ICD-9 and ICD-10 diagnosis codes.					
Hospital Based Clinics	Schedule (Elective)	As applicable, ICD-10 diagnosis code	Clinic Visits Prior to October 1st will require ICD9 coding. (Diagnosis codes will be assigned at the time service)					
Therapeutic Referred Ambulatory (e.g. – Physical/occupational therapy, chemotherapy, behavioral health, etc)	Scheduled (Elective)	ICD-10 diagnosis code	Appointments which have been scheduled prior to October 1, 2015 and service to be provided on or after October 1, 2015 shall require an ICD-10 code for financial clearance activities.					
Diagnostic Referred Ambulatory aka DRA (e.g. – laboratory, radiology, etc)	Scheduled (Elective)	ICD-10 diagnosis code	Appointments which have been scheduled prior to October 1, 2015 and service to be provided on or after October 1, 2015 shall require an ICD-10 code for financial clearance activities.					
Emergency Services	Urgent and emergent services provided in any NYP Emergency Department are typically excluded from financial clearanc activities. Such services that result in ambulatory surgery and/or inpatient admission shall follow guidelines mentioned about							

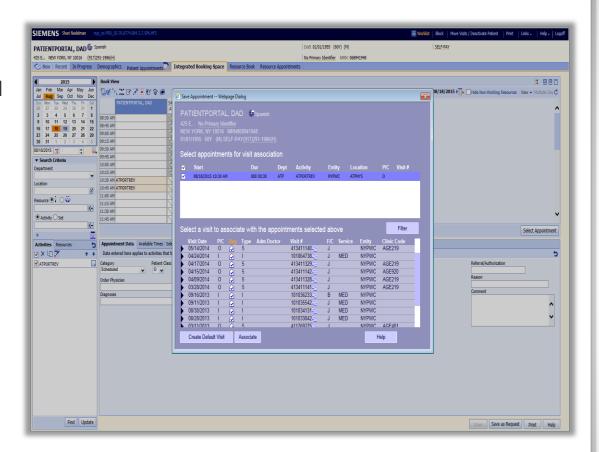
Implementation Guidance: Medicare Part B coding & billing

Facilities supplying inpatient services to patients admitted prior to and discharged after October 1, 2015 and who are only covered for Medicare part B benefits shall be required to submit two separate claims for such covered services. The first claim submission shall include all Medicare part B covered services from the date of admission through September 30, 2015 and be coded using ICD-9 diagnosis and/or procedure codes. The second claim submission shall include all Medicare part B covered services from October 1, 2015 through the date of discharge and be coded using ICD-10 diagnosis and/or procedure codes .

It is recommended that such potential encounters be identified prior to or at the time of service with a corresponding report from the applicable scheduling and/or registration system so as to create a work driver for the Health Information Management Department from which they may be able to dual code these cases.

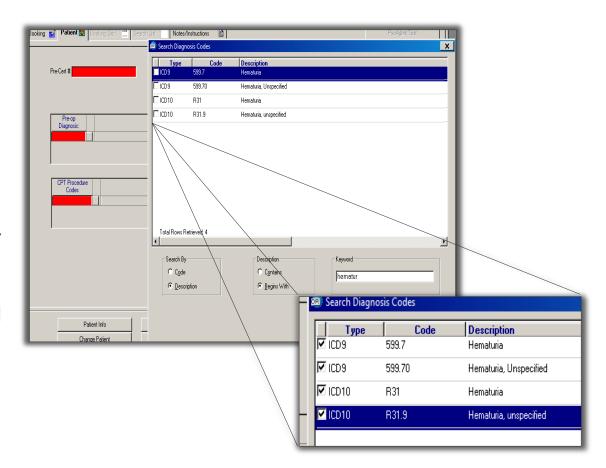
Core Technology Updates - Soarian Scheduling

• Those recurring services areas that employ an interface between Soarian Scheduling and Eagle and that shall require new registrations in Eagle may require previously booked appointments for October 1, 2015 and forward to be "reassociated" with the new registration serial number.



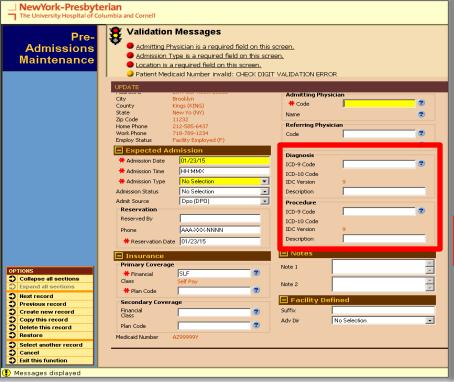
Core Technology Updates – OR Manager

- Dual code selection functionality available in production environment.
- Dual code interface to Eagle pre-registration/reservation screens in test.
- Previously booked surgeries for October 1, 2015 and forward are being converted by the Project Management Office and will be provided to respective Admitting departments for update and financial clearance activities.
- Memo and training aid distributed to Cornell FPO instructing dual code selection effective September 14, 2015.



Eagle User Screen Updates: Pre-Admission Screen

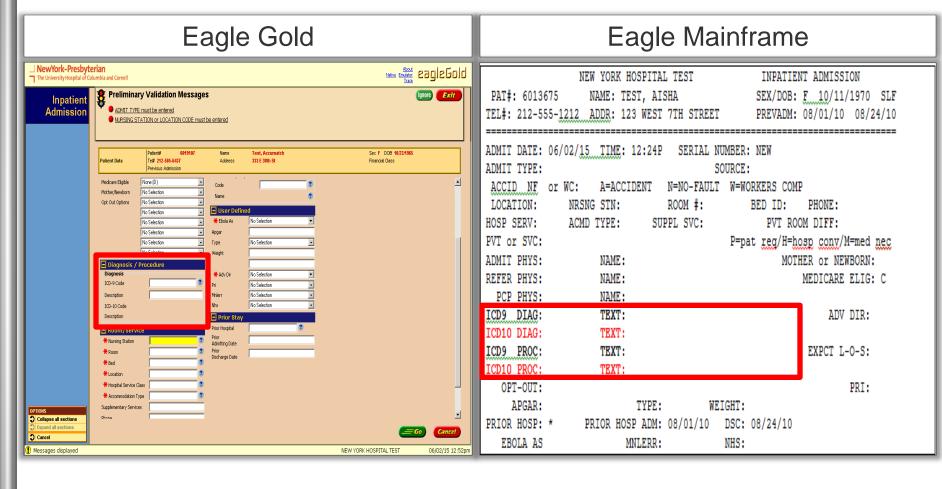
Eagle Gold



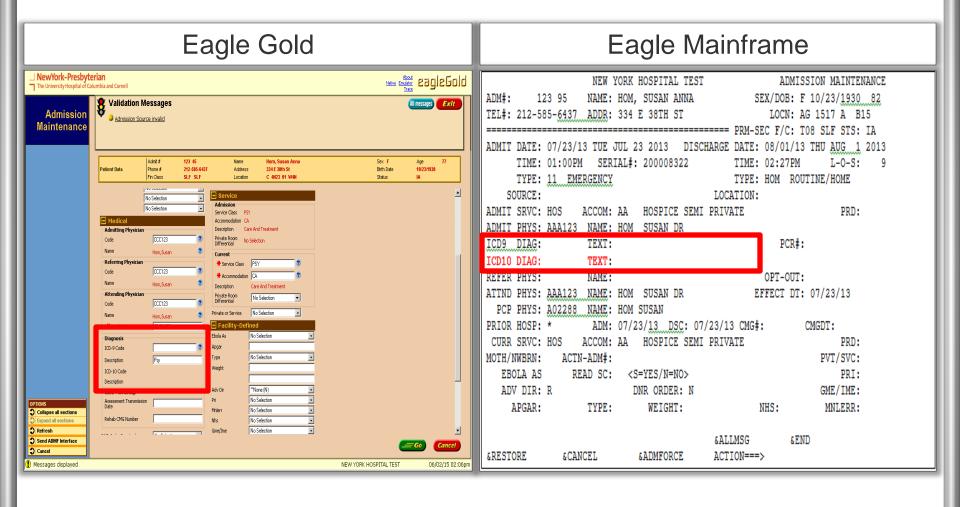
Eagle Mainframe

```
NEW YORK HOSPITAL TEST
                                                            PRE-ADMIT1 STAPAM1ENTRYFP
 PA-R#: 174019
                   NAME: HOM, SUSAN ANNA
                                                     SEX/DOB: F 10/23/1930
RSV-DT: 03/03/10
                   ADDR: 334 E 38TH ST
                                                   2: 2TH FLOOR ROOM 20000
ZIP-CD: 11232
                   CITY: BROOKLYN
                                            COUNTY: KING
                                                            STATE: NY
MOTHER: UNKNOW
                    SS#:
                                           MCAID#: AZ99999Y
                                                                 CHART#:
                 H-PHON: 212-585-6437
                                            B-PHON: 718-789-1234
                                                                       LANG: EN
M.P.I.-
= PAT#:
            123 ====== UPDATE
ADMPHY: AAA123 HOM SUSAN DR
                                           PRIOR- HSP:
REFPHY: AAA123 HOM SUSAN DR
                                           ADMDATE: MM/DD/YY
                                                                DSCDATE: MM/DD/YY
EXPECTED -
                SERIAL#: 500015531
                                          EMP-STS: F
                                                                PVT/SVC:
ADMDT: 03/03/15 TUE MAR 3 2015
                                          PRM F/C: TO8
                                                                SEC F/C: SLF
                                          ADMTSRC: AAN AISHEL AVRAHAM RESIDENTIA
  TIME: 11:33A
  SERV:
                ACMD:
                                           ADMTYPE: 33 ELECTIVE
P-R-D:
             SUP-SVC:
                                            RMLOC: AG
  DIAG: Other specified protozoal inte
                                                  ICD VERSION: 0
  PROC: Fluoroscopy of Left Lung
                                                  ICD VERSION: 0
                                                                    ADMITTED:
ICD9 DIAG:
                     PROC 9:
                                                              PROC 10: BB13ZZZ
                                        ICD10 DIAG: A078
RSV-BY:
                                         RSV-TEL#: AAA-XXX-NNNN
NOTES1:
NOTES2:
                                            ADV DIR:
  SUFFIX :
 Patient Name <HOM SUSSANMASUSIQQ> replaced by PMF field
 & ADVANCE
              &ALLMSG
                           &END
                                         &NEW
                                                      &COPY.
                                                                   &REVERSE.
 &CANCEL
              &RESTORE.
                           &DELETE.
                                        &LIST
                                                       ACTION ==>
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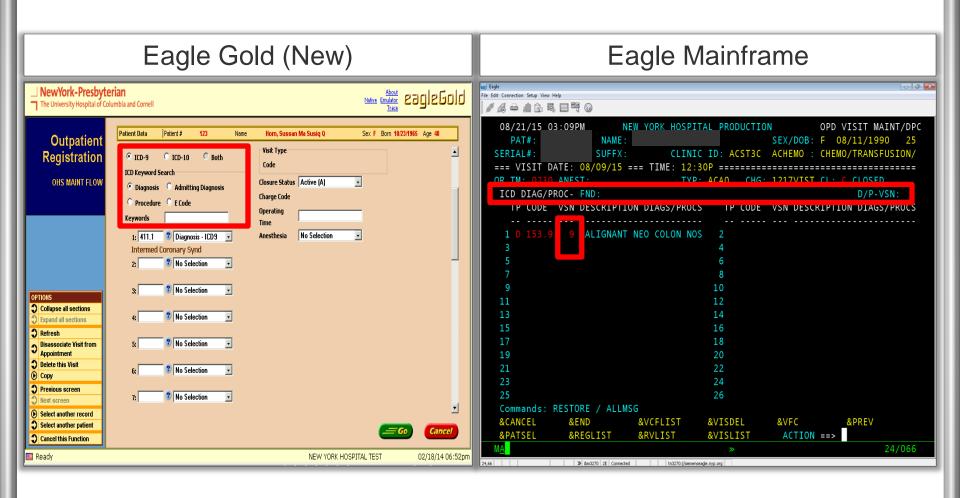
Eagle User Screen Updates: Admission Screen



Eagle User Screen Updates: Admission Maintenance Screen

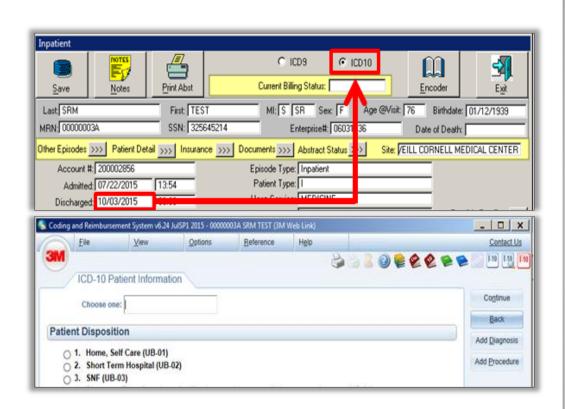


Eagle User Screen Updates: Outpatient Visit Screen



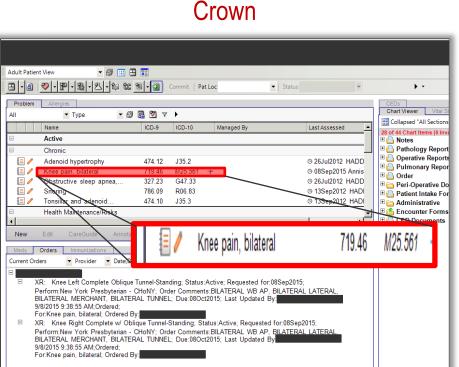
Core Technology Updates – Sunrise Record Manager (SRM)

- Eagle Interface
- Coding Pathway Selection
 - Smart Date SRM will automatically recognize the Discharge Date for patient and will automatically choose whether to use ICD9 or ICD10 coding
 - Manual If there is a payer that is not ready for ICD10 yet, coders can choose this special station to code cases in ICD9 even if the date is after 10/1/2015
 - Dual Code Already in use, but coders can still choose this station after 10/1/2015

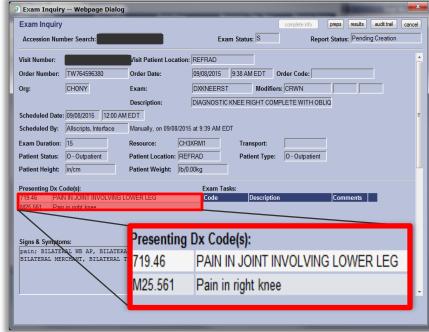


Core Technology Updates – Crown & ImageCast

- Radiology orders interfacing ICD-9 and ICD-10 Codes to ImageCast
- All orders for appointments post October 1, 2015 without ICD-10 codes being converted by Project Management Office (PMO) for referral to Southerland for financial clearance activities.



ImageCast



Core Technology Updates – Sunrise Clinical Manager (SCM)

Item	East Campus	West Campus
ICDx	 Currently oriented towards ICD-9 Progressive messaging upon note save and oriented to ICD-10 to be moved into production next week. 	 Oriented to ICD-10 Progressive messaging upon note save in production for approx. 2 dozen document types with remainder scheduled for this week.
Electronic Superbill	 Diagnosis codes are not posted into Eagle. Effective 10/1, ICD-10 codes to Epic regardless of date of service. Epic will back map to ICD-9 for pre-October 1 dates of service. 	 Ongoing interface testing to remove decimal point from diagnosis code. Effective 10/1, SCM will send both ICD-9 and ICD-10 codes to Eagle. Eagle will determine based on date of service which codes to use and post for billing.
MLM & Order sets	y and EKG lem list manager with ICDx for remaining	